

# **The Putney School Summer Arts Employment 2022**

## **The Outback Coordinator**

The Outback Coordinator plans, orients, trains, equips and inspires a newly assembled group of 24 overnight camping trip leaders for a one night camping trip. Trip leaders have a range of experience camping, coming together as a group for the first time to learn necessary interpersonal, intrapersonal, and technical skills required to responsibly lead groups of 10-12 adolescents in a 24 hour leave-no-trace 'Outback' camping trip in The Putney School forest.

### **Job Duties**

- Advance preparation of curriculum and equipment
- Staff Training

Tuesday, June 28 - Wednesday, June 29 Design, lead and debrief a 24 hr overnight training that introduces the purpose and teaches the interpersonal and technical skills necessary for successful outdoor leadership to a group of 24 new leaders to gain skills and confidence in leading a group of adolescents on an overnight leave-no-trace camping 'Outback Overnight' scheduled for 10 days later, July 8-10.

Thursday, June 30 - present prepared curriculum developed to guide 24 Outback leaders in the process of locating their overnight sites, together with methods for reflection and journaling in response to designed prompts, asking leaders to describe challenges and possibilities they envision or discover about the environment and the experience of locating their site and being outdoors.

- Management of Overnight Camping Groups - Friday, July 8 - Sunday, July 10, 2022

Coordinate with The Putney School Summer office and other school departments to have necessary equipment and food supplies prepared; be the onsite coordinator for 12 Outback groups of 10-12 students each with 2 adult leaders per group; groups depart Saturday 11am and return Sunday 11am. 120 students, 24 leaders.

Overnight Trip: Friday, July 8, 2022

- noontime assembly to introduce Outback in All Student/Faculty Summer Arts Assembly
- 6:30pm meet with group leaders to refresh plans and finalize details
- coordinate 9pm dorm head leadership of student packing in their dorms

Saturday, July 9, 2022

- Early morning: final prep all supplies
- 9am lead all program assembly to orient students to schedule, purpose and process
- 9:30 oversee trip leader time with individual groups (name games, interpersonal and technical skill development)
- 10am coordinate distribution of camping equipment and food
- 11am see trips off
- 11am Saturday - 11am Sunday serve on site as home base, evening informal walk to each site to troubleshoot as needed, nighttime on-call for all needs that arise

Sunday, July 10, 2022

- 9am Prepare for 11:30am trip returns, organize for return of all equipment, lead each group in sorting, cleaning, and preparing materials for storage until task is complete; check in with each leader to receive a complete information sheet noting any immediate personal needs, interpersonal concerns, and delights for each person in their group, leaders included.
- 3pm MC program assembly, celebrating each group with skit presentations
- 6:30pm meet with group leaders for any final input from leaders and final debrief

Monday, July 11, 2022

- Return all supplies, present report and debrief with the summer office