



The Putney School, Putney, Vermont

Summer Arts - June 18 to July 25, 2021

The Putney School is a progressive, independent school on a farm in southeastern Vermont. Founded in 1935 as one of the first coeducational boarding schools in the nation, Putney has always insisted that each employee makes a significant contribution to its overall success, a contribution that should not be limited by the assigned responsibilities and that should reflect the skills and interests of the employee and the myriad needs of the school. This job posting is designed to outline primary duties, qualifications, and job scope, but to limit neither the employee nor the organization to the work identified. It is our expectation that each employee will offer service wherever and whenever necessary to ensure the wellbeing of students and the school as a whole. All employees are expected to align their efforts with the school's focus on diversity, equity, inclusion, and justice work and to demonstrate a personal commitment to continue to grow in these critical areas.

Seasonal Summer **Teachers** (3-5 yrs teaching experience preferred): **Fashion Design, Metal Jewelry, Sculpture**

Responsibilities include, depending on the studio:

- Teach one or two three-hour workshops during the day
- Teach an hour and a half activity two evenings a week
- Teach two four-hour weekend studio seminars
- Open Studios supervision
- Periodic dormitory supervision
- Mentor apprentice teachers
- Performances and presentations
- Develop, supervise and participate in community events
- Lead students in regularly scheduled outdoor recreational activities; hikes in the Putney forest

Seasonal Summer **Dormitory Co-Head/Apprentice Teachers** (min 21yrs of age): **Fashion Design, Filmmaking, Painting, Photography**

- Live in student dormitory overseeing students
- Assist lead teacher in a daytime workshop
- Teach an evening arts activity two evenings each week
- Assist with open studio time and lead weekend studio seminars
- Lead students in regularly scheduled outdoor recreational activities, including hiking and camping in the Putney forest
- Supervise students in community gatherings and events, presentations, performances, recreational activities and other daily activities

Seasonal Summer Coordinators – *All coordinator positions filled for 2021*

- Coordinate student arrival and departure
- Lead dormitory heads
- Organize students, teachers, and apprentice teachers for daily, evening, and weekends events
- Serve as a co-head of a dormitory

Please send letter stating your area of interest, resume, name and contact information of 3 professional references to Tom Howe thowe@putneyschool.org. Applications considered until positions are filled.