



## **The Putney School Tutor/Learning Specialist Position**

The Putney School, a progressive secondary boarding school, has an opening for a tutor/learning specialist in our Center for Teaching and Learning starting in the 2022-2023 school year. Putney is a leader in progressive education and is committed to the ideals of social justice. Our commitment to social justice work is embedded in our stated fundamental beliefs; it is part of our regular work in curriculum design, assessment structures, and professional development to examine, reflect on and promote anti-racist work. The ideal candidate will be eager to participate in anti-racist work and use an inclusive, social justice lens in their work with all students and adults on campus. Building a just and inclusive community is a shared responsibility, and Putney supports all its employees in developing this critical skill set.

[This video](#) provides some perspective on the Center for Teaching and Learning at The Putney School. At Putney, we welcome students with different ways of thinking, attending, learning, and doing. We believe differences should be respected and embraced, not viewed as obstacles to be overcome. Using a strength-based approach, our program helps students to develop the tools, self-awareness, and advocacy skills necessary to become confident, active, and independent learners.

### **Job responsibilities include:**

- Working with students in a one-on-one or small group setting to deliver executive function coaching, literacy development, study skills strategies, and content area tutoring
- Helping students engage with reading complex literature and academic texts and develop an effective, individualized writing process
- Provide drop-in sessions and supervise evening study labs
- Read psychoeducational evaluations and create learning profiles to share relevant information with a student's team
- Collaborate with other CTL colleagues, Putney faculty, and administration
- Participate in department meetings, in-service and professional development days, and other school community functions

### **Qualifications of the ideal candidate:**

- Master's degree, preferably in Reading, English or Learning Differences
- At least three years direct experience working with students with diagnosed learning differences including dyslexia, ADHD, and executive functioning challenges
- Excellent oral and written communication skills; ability to effectively communicate with students, parents, colleagues, and other professionals
- Interest and demonstrated ability in teaching and supporting adolescents, flexibility, energy, collegiality, and the ability to work effectively with a team

- Sound understanding of the cognitive and social-emotional developmental stages of adolescents
- Understanding of or an interest in UDL and cognitive neuroscience
- Is in alignment with the school's focus on diversity, equity, inclusion, and justice work and is committed to growing this critical skill set

Please send a letter of interest, resumé and list of references to [employment@putneyschool.org](mailto:employment@putneyschool.org)