



POSITION AVAILABLE
Housekeeper
PUTNEY SCHOOL

The Putney School is seeking a **Housekeeper** to start immediately.

About The Putney School: Putney is a progressive boarding school for 230 hardworking and curious students in Putney, Vermont. Hands-on learning is embedded in the school's culture: a working dairy farm, expansive arts offerings, a robust work program, miles of wooded trails, and large solar arrays serve our curriculum. Employees are also part of an intentional residential experience that values belonging and community. We seek applicants who find joy in their work and help others realize how much fun authentic, student-centered learning can be. The school cultivates and sustains an educational community that values difference. Community members explore how they contribute to building a home at Putney where everyone, especially those from historically-marginalized populations, can honor their individual racial, gender, ethnic, and socio-economic identities. Putney recognizes this is difficult, communal work. The school supports all its employees in developing this critical skill set. For more information on Putney, please visit our website at www.putneyschool.org.

Position Responsibilities: The Housekeeping team provides custodial services and helps maintain the standards of cleanliness and safety across campus. The housekeeper must be flexible to quickly change tasks and fulfill other related duties as they often arise. The Housekeeper should be prepared to work with students and adults performing daily housekeeping chores or tasks.

Benefits:

- Competitive compensation depending on experience
- Health benefits, paid vacation, and 403(b) retirement plan contributions

Qualifications:

- Must be able to utilize ergonomic training and work practices
- Valid motor vehicle operator's license
- Understands proper use of cleaning chemicals and storage
- Flexible to work weekends for events as needed and adapt to changes in routine

Preferred Qualifications:

- 1 year experience in custodial services or housekeeping

Knowledge, Skills, Attributes, and Abilities:

- Be capable of working independently or within a team
- Perform jobs that require physical endurance
- Utilizes basic computer skills
- Able to safely operate and maintain cleaning equipment
- Previous experience working with high school students

Physical Requirements:

- Ability to climb stairs, bend, kneel, repetitive motions and so forth in order to complete tasks
- Able to lift up to 40 pounds (supplies, mop buckets, equipment, & furniture)

How to Apply: Please submit a cover letter and resume via email to employment@putneyschool.org. We will continue reviewing applications until the position is filled.