



POSITION AVAILABLE  
**Mental Health Counselor**  
**THE PUTNEY SCHOOL**

The Putney School is seeking a full-time **Mental Health Counselor** to begin work on **July 1, 2024**. The Mental Health Counselor supports the mental health of Putney School students by providing high-quality direct clinical care, psychoeducational offerings, and working collaboratively with all members of the school to create a developmentally appropriate, clinically-informed educational environment for students. This position reports directly to the Director of Counseling and Wellness and works intimately with members of the Health Services Team and the Dean of Students office.

**About The Putney School:** Putney is a progressive boarding school for 230 hardworking and curious students in Putney, Vermont. Hands-on learning is embedded in the school's culture: a working farm, expansive arts offerings, a robust work program, miles of wooded trails, and large solar arrays serve our curriculum. Employees are part of an intentional residential experience that values belonging and community. We seek applicants who find joy in their work and help others realize how much fun authentic, student-centered learning can be. The school cultivates and sustains an educational community that values difference. Community members explore how they contribute to building a home at Putney where everyone, especially those from historically-marginalized populations, can honor their individual racial, gender, ethnic, and socio-economic identities. Putney recognizes this is difficult, communal work, and the school supports all its employees in developing this critical skill set.

**Responsibilities:**

- Provide individual counseling sessions to students.
- Provide as-needed crisis intervention, assessment, and referral services.
- Facilitate group counseling sessions.
- Provide family support services, including periodic updates, clinical recommendations, and transitional/referral services (excluding family therapy).
- Complete clinical documentation for all clinical services.
- Provide case management services to students and families, allowing families to connect with outside providers and resources.
- In conjunction with the Director of Counseling and Wellness, Dean of Faculty, and Dean of Students, plan and present professional development sessions focused on mental health, child and adolescent development, and appropriate interventions; design mental health and wellness curriculum and programming; provide guest instruction in select academic classes, including Health Seminars.
- Participate in team meetings as appropriate, both to contribute clinically and provide support and professional advice to Putney team members.
- Be available to Putney team members as needed to problem-solve student psychosocial challenges.
- Be available outside of the traditional school day, such as evenings and/or weekends, in order to see students when they are not in class or activities, to be determined by the Director of Counseling and Wellness.

**Benefits:**

- Competitive compensation depending on experience.
- Health benefits, paid vacation, and 403(b) retirement plan contributions.
- Annual professional development opportunities.



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**Qualifications:**

- Bachelor's Degree in Addictions Counseling, or Master's Degree in Social Work, Clinical Mental Health Counseling.
- Clinical certification (CADC) or licensure (LICSW, LCHMC, LPC) through the state of Vermont, or ability to obtain license within 6 months of hire.
- Minimum 2 years experience working with adolescents or in a school setting.
- Training and experience conducting crisis assessments.
- Ability to pass a criminal-background check and authorization to work in the United States are required.

**How to Apply:**

- Please submit a cover letter and resume to [employment@putneyschool.org](mailto:employment@putneyschool.org) by April 15, 2024. We will continue reviewing applications until the position is filled.